



CALIFORNIA YOUTH CONNECTION DAY AT THE CAPITOL 2012 FACILITATOR APPLICATION



OVERVIEW

California Youth Connection (CYC) provides the opportunity for youth to gain facilitation skills and apply them by becoming facilitators during our annual conferences. Please read this application thoroughly and answer all questions under the application portion. Make sure you are qualified to be a facilitator (see qualifications below) before you submit this application. **Facilitator applications are due Monday, November 21, 2011.** All applicants will be notified by **Friday, December 9, 2011.**

WHAT IS DAY AT THE CAPITOL (DAC)?

Each year, CYC holds an advocacy and empowerment event called the Day at the Capitol (DAC) conference! At Day at the Capitol youth are trained on the legislative process and have the opportunity to meet with members of the legislature to discuss their ideas for improving the foster care system. During the first two days of the event, youth attend workshops that prepare them to effectively communicate with legislators. Youth facilitators run the workshops providing members with a deeper understanding of the legislative issues and build excitement and confidence before meeting with legislators on Monday.

WHAT IS T4T?

CYC offers training for trainers to help prepare facilitators for their workshops at the conference. At the T4T, CYC staff train the group on facilitation skills (how to lead a group in a discussion, communication skills, how to write flipcharts, etc), teach the future trainees on our training curriculum (or manual) to run during their workshops, and show members new techniques to build leadership skills.



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QUALIFICATIONS

YOU MUST BE ATTENDING THE CONFERENCE WITH YOUR CHAPTER & YOU ATTEND THE ENTIRE CONFERENCE!!! This means that the chapter must approve you to attend to the upcoming conference. The chapter will be responsible for your travel to the conference, hotel room at the conference, and registration for the conference (includes meals). The 2012 Day at the Capitol Conference is scheduled to occur **Saturday, January 28th through Monday, January 30th**.

YOU MUST ATTEND the Training for Trainers (T4T) to help prepare you to be a facilitator at the conference. This training will occur **Saturday, January 14th through Monday January 16th, 2012** (All costs and travel will be paid for the T4T).

WHAT IS A FACILITATOR?

The workshops at the upcoming conference help prepare our youth members for visits with their legislators on the Monday of the conference. Below you will find a few key roles facilitators play in preparing our members to present:

- A facilitator is somewhat like a teacher and assists their group in learning.
- Helps our members to understand the common goals are in their workshops.
- Prepares members by educating them about the issues they will discuss.
- Uses different skills and techniques to help members brainstorm their ideas.

A facilitator:

- is able to stay on task
- is friendly
- is enthusiastic
- arrives on time
- is committed to the cause
- has a desire to learn
- is helpful
- is motivated
- knows when to ask for assistance
- is confident
- is mature
- is passionate



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FACILITATOR APPLICATION

LEGAL NAME: _____ DATE OF BIRTH: _____

CHAPTER: _____ PHONE #'S: _____

EMAIL: _____

MAILING ADDRESS: _____

1. Have you received approval from your CYC chapter to be a facilitator at the upcoming conference? This means you will be attending the conference with your chapter; your chapter will be paying for your travel & registration fees for the conference. Please have your chapter chair and one supporter will be attending the conference fill out the section below.

CHAPTER CHAIR

Yes, our chapter has approved the person above to become a facilitator for the upcoming conference. (Check Circle)

Chapter Chair: X _____ X _____ X _____
(Please Print) (Signature) (Date)

CHAPTER SUPPORTER

Yes, I approve the person named above to become a facilitator for the upcoming conference. (Check Circle)

Supporter: X _____ X _____ X _____
(Please Print) (Signature) (Date)

2. Have you attended a CYC conference before?



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3. Have you ever facilitated at a CYC conference before? Which one? If you have not, please list any activities/leadership skills you have that would help you facilitate at this conference.

4. If you are still in foster care, have you notified your foster parent/guardian of your intent to facilitate at this conference and informed them of both the T4T & conference dates. If no, please explain. If yes, please have your care provider sign and date.

Care Provider: X _____ X _____ X _____
(Please Print) (Signature) (Date)

Care Provider Contact Information

Phone number: _____

5. Are you a part of the Youth Training Project (YTP)?

PLEASE EMAIL THIS FORM TO CHANTEL JOHNSON at chantel@calyouthconn.org

If you have any questions please call Chantel at 510-258-2324.

Check with Chapter for approval. Make sure chapter approves member becoming a _____ facilitator and ensure member will be attending the conference with their chapter (registration & travel costs will be covered by chapter). Check box if approved by chapter.

Contact facilitator and notify them of their application outcome.

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Approved: _____ Denied: _____ (check one)

Date Contacted member regarding application outcome: _____